



**Job Title: Craft Helper**

Location: Pioneer Lodge, Sundre or Pioneer Ranch, Rocky Mountain House

**Reports To: Camp Director, Pioneer Camp Summer Director, Craft Leader**

**Purpose: To create a fun, safe, creative environment where a camper's creative expression is encouraged.**

**Essential Job Responsibilities:**

- Set up an area to which campers and Leaders may come for instruction in the following (not limited to) skills: Art, Basketry, Leatherwork, Jewelry Making, Pottery, Crocheting, Woodcarving, Woodworking, Miscellaneous crafts, etc.
- Help keep track of handicraft inventories in the Craft Area. When supplies of various craft items are running low in relation to expected need, the Craft Leader should bring this to the Camp Director or Pioneer Camp Summer Director's attention
- Help implement the craft program for the full camp in conjunction with the Camp Director
- Assist in the general camp program in any way possible
- Complete assignments given by the Craft Leader
- Maintain a team-work environment and morale of other Staff members assigned to the Craft area
- Maintain the cleanliness of the Craft area
- Report any incidents as described in the Pioneer Camp orientation
- Will be required to assist as directed with cleaning and sanitization procedures as directed by leading health authorities

**Qualifications:**

- A minimum of 17 years of age