



Job Title: Assistant Head Cook
Pioneer Lodge, Sundre
(4 month position)

Purpose: To assist the Head Cook/Food Services Manager in the quality, preparation, and presentation of meals at camp and maintaining a clean and tidy kitchen. The Assistant Head Cook will also be required to provide leadership in the kitchen when the Head Cook is unavailable (ie Day Off).

Reports to: Head Cook/Food Services Manager

Responsibilities:

- Work independently and provide leadership to Jr. kitchen staff members and volunteers when the Head Cook is not in the kitchen
- Help prepare meals for 30-130 people
- Assist in basic food preparation
 - Peel and cut fresh fruit and vegetables
 - Prepare baked goods
- Serve food and snacks to guests
- Welcome guests and campers and assist in providing for their dietary requirements
- Clean, store, and handle pots, utensils, dishes and cutlery in accordance with health and safety regulations
- Maintain the work area in a manner which is safe, tidy and clean
- Ensure that proper sanitation and cleanliness happens at all times
- Assist in the setting and cleaning of tables and the serving of meals
- Receive and put away food shipments
- Shift work as required

Requirements:

- Personal relationship with Jesus Christ and desire to grow as a follower
- Teachable, helpful, friendly, hard-working, maintain a positive attitude, reliable, flexible, and a team player
- Willingness to learn in a fast paced environment
- Minimum High School Diploma
- Police clearance via Police Reference Check
- Signed Statement of Faith Agreement & Code of Conduct Policy

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Assistant Head Cook Job Description, Pioneer Lodge 4 month position 2019



Job Specific Qualifications:

- Must be a minimum of 18 years of age
- Completion of food handlers' (ie. Food Safe) course considered an asset
- Standard First Aid and CPR considered an asset
- Must provide own transportation

Length of Position: Immediate – August 31, 2019