



Job Title: Kitchen Assistant
Pioneer Lodge, Sundre
(4 month position)

Purpose: To assist the Head Cook and the Assistant Head Cook in the quality preparation and presentation of meals at camp and maintaining a clean and tidy kitchen.

Reports to: Head Cook and Assistant Head Cook

Responsibilities:

- Help prepare meals for 30-130 people
- Peel and cut fresh fruit and vegetables
- Prepare baked goods
- Serve food and snacks to guests
- Welcoming guests and campers and assisting in providing for their dietary requirements
- Clean, store, and handle pots, utensils, dishes and cutlery in accordance with the Health Department regulations and Kitchen standards
- Maintain the work area in a manner which is safe, tidy and clean
- Ensure that proper sanitation and cleanliness happens at all times
- Assist in basic food preparation
- Assist in the setting and cleaning of tables and the serving of meals
- Receive goods, as directed by full time kitchen staff
- Willingness to learn in a fast paced environment
- Shift work as required
- Maintain safe and clean facilities' environment by developing, enforcing and complying with procedures, rules and regulations

Responsibilities related to being part of the Spring/Summer Team:

- Clean up what you use: kitchen, dish-room, laundry, common areas, and personal living space
- Ask Supervisor or Team Leader about having visitors
- Attend team prayer times and Bible studies
- Return tools or equipment you use to the place you got it
- Ensure any equipment you use in personal time is ready for use during next scheduled activity
- Be prepared and on time for duties, group activities and meetings
- To be an active participant in leadership and skill development opportunities

Pioneer Camp Alberta – Pioneer Lodge
Box 660, Sundre, AB, T0M 1X0
P: (403)638-2660 / F: (403)638-4041

lodgeinfo@pioneercamps.ab.ca / www.pioneercamps.ab.ca

Kitchen Assistant Job Description, Pioneer Lodge 4 month position 2020



Requirements:

- Personal relationship with Jesus Christ and desire to grow as a follower
- Teachable, helpful, friendly, hard-working, maintain a positive attitude, reliable, flexible, and a team player
- Minimum High School Diploma
- Police clearance via Police Reference Check
- Signed Statement of Faith Agreement & Code of Conduct Policy

Job Specific Qualifications:

- Must be a minimum of 18 years of age
- Completion of food handlers' (ie. Food Safe) course considered an asset
- Standard First Aid and CPR considered an asset
- Must provide own transportation

Length of Position: April 28-August 30, 2019

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