



Job Title: Assistant Herd Manager
Pioneer Lodge, Sundre
(3 month position)

Reports to: PCA Year Round Riding Manager

Purpose: Assist the Herds Manager with all aspects of their job.

Overview: This position is salary based with the hope that work hours will not exceed 40 hours/week. Additional participation in camp culture such as attending campfire, morning devotionals, out-trips and morning bible study are encouraged but not required.

Essential Job Responsibilities:

- Assist the Herds Manager with all aspects of their job including:
 - Maintaining and improving herd health and welfare
 - Assisting with hoof care, tack repair and fit
 - Tack buying and selling
 - Assisting in training and supervising short-term wranglers
 - Assisting in running the riding program

Primary Duties: Tack repair and fit, basic fence and trail maintenance, training and handling horses, participation in activities that directly and indirectly affect the welfare of Pioneer Camp Alberta's horse herd (such as administering medicine, hoof care etc.)

Secondary Duties: Assisting in spiritual development in interested wranglers and participants, assisting in equine activities with summer camp and year round activities, assisting in wrangler training and supervision.

NOTE: *The Assistant Herds Manager is not responsible for euthanizing horses, hiring employees, organizing events or programs or using the tractor except under times when the Herds Manager and Riding director are indisposed and the exceptional extremes of the circumstance demand immediate action for the health and welfare of the horses or staff of Alberta Pioneer Camp. In such a circumstance it is expected that the Assistant Herds Manager will do everything possible to contact appropriate individuals.*

Pioneer Camp Alberta – Pioneer Lodge
Box 660, Sundre, AB, T0M 1X0
P: (403)638-2660 / F: (403)638-4041

lodgeinfo@pioneer camps.ab.ca / www.pioneer camps.ab.ca

Assistant Herd Manager Job Description, Pioneer Lodge 3 month position 2019



Requirements:

- Current full-time student and returning if receiving Canada Summer Jobs grant
- Personal relationship with Jesus Christ and desire to grow as a follower
- Teachable, helpful, friendly, hard-working, maintain a positive attitude, reliable, flexible, and a team player
- Minimum High School Diploma
- Police clearance via Police Reference Check
- Signed Statement of Faith Agreement & Code of Conduct Policy

Job Specific Qualifications:

- Previous camp experience
- Understanding of what it means to serve in a camp context
- Excellent interpersonal skills, time management skills and have a
- Good understanding of equine behavior, equine care and welfare, equine first aid, camp riding culture and equestrian physiology
- Ability to work positively with people of all ages, while teaching people about Christianity and horses
- Physical stamina and strength required for lifting up to 50 pound saddles onto a horse's back, riding outside up to eight hours a day, and trimming two or more horses a day.

Length of Position: June 1-August 30, 2019

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