



Job Title: Lifeguard and Pool Instructor
Pioneer Lodge
Sundre
(4-Month Position)

Purpose: Assist in the oversight and planning of aquatic camp programs, providing supervision, safety and care for participants.

Overview: The Pool Instructor will work with a team of program instructors and rotate through various program, maintenance, administrative, and cabin leading (summer only) responsibilities.

Reports to: Lodge Summer Director, Lodge Site Manager, and Weekly Camp Directors

Responsibilities:

Lifeguard and Pool Instructor Duties:

- Assist in the oversight and planning of aquatic camp programs
- Develop and implement daily pool activity camp programs alongside Weekly Camp Directors and the Lodge Summer Director
- Care for the guests, campers and staff participating in aquatic programs
- Supervise participants at Pool and waterfront activities
- Ensure that Lifeguards and Activity Leaders at pool or pond understand, state, and enforce rules clearly
- Maintain the cleanliness of the pool and pond areas
- Maintain the waterfront equipment, and equipment storage locations reporting when they need to be fixed or replaced to Lodge Site Manager & Lodge Summer Director
- Report & record any incidents as outlined in the Pioneer Camp orientation, in compliance with Pioneer Camp policies
- Be ready and willing to assist Lodge Site Manager in Daily, Weekly and Monthly Pool Maintenance including, water testing, and adjusting, cleaning pool equipment, maintenance of pool and pool facility. (Training will be provided on site)
- Be an active participant in camp activities

General Duties (related to being part of the Spring and Summer Program Teams):

- Clean up what you use: kitchen, dish-room, laundry, common areas, and personal living space
- Ask Supervisor or Team Leader about having visitors
- Attend team prayer times and Bible studies
- Assist in the care and maintenance of program materials, equipment and supplies
- Return tools or equipment you use to the place you got it
- Ensure that equipment is in good working order in each area you lead
- Ensure any equipment you use in personal time is ready for use during next scheduled activity
- Ensure that keys are returned to their storage place



- Learn to repair various program equipment as needed and report missing/damaged equipment to supervisor
- Be on time and ready for the beginning of each activity block, group activity, staff activity or staff meeting
- Be an active participant in leadership and skill development opportunities including learning to lead in other program areas
- Take initiative in the learning process, ask questions, and understand own limits
- Cabin lead when necessary, in July and August: Providing care and supervision for child ages 5-12 for the duration of a camp session when staffing needs require
- Be willing and able to step in serving at mealtimes and doing dishes on a rotational basis throughout the season
- Be willing and able to participate in various areas of camp site/facility area clean-up as assigned/needed on a rotational basis throughout the season
- Be willing to participate in Staff Work Days in various areas as scheduled throughout the season; may include landscaping, facility cleaning and housekeeping, lawn mowing, clearing deadfall and chopping/stocking firewood.
- Be willing and able to lead evening program and campfires throughout the season as assigned
- Will be required to assist as directed with cleaning and sanitization procedures as directed by leading health authorities

Requirements:

- Personal relationship with Jesus Christ and desire to grow as a follower
- Teachable, helpful, friendly, hard-working, maintain a positive attitude, reliable, flexible, and a team player
- Minimum High School Diploma
- Police clearance via Police Reference Check
- Signed Statement of Faith Agreement & Code of Conduct Policy

Job Specific Qualifications:

- Must be a minimum of 18 years of age
- Current NLS (lifeguarding) certification
- Standard First Aid & CPR Training
- Current Waterfront instructor certificate (Issued by Paddle Canada or Paddle Alberta) an asset
- Other relevant certifications (CHA, WFA, OCC, etc.) an asset

***Must be able to attend Waterfront Instructor course in April if you do not already have the training.**

Length of Position: 4 months: May 1 – August 31, 2023