



Job Title: Camp Medic
Pioneer Lodge
Sundre
(2-Month Position)

Overview: The Camp Medic will participate in the management of the camp infirmary and will be the go-to person for first aid situations. The Camp Medic will be supported by the Lodge Summer Director, as well as the weekly volunteer medic.

Camp Medic

Purpose: To maintain the overall health and safety of the staff, volunteers, campers, and leaders at Camp.

Reports to: Lodge Summer Director and Weekly Camp Directors

Responsibilities:

First Aid Duties:

- Provide emergency and non-emergency medical care to campers and staff
- Forward patients to the local hospital or emergency room as needed
- Maintain adequate space in the infirmary for sick or injured persons
- Do medical checks of campers as they arrive to Camp and informing appropriate Staff members of limitation of specific campers as necessary
- Maintain the Infirmary in a clean and orderly manner
- Keep a detailed and accurate records of all medical care provided in Camp through the Infirmary
- Review the records of all medical care provided through each week
- Review accepted first aid procedures with Staff members during Staff Week
- Keep physical camper forms on file in the infirmary in an orderly manner
- Keep and report to PCA Summer Director adequate inventory records of medical supplies and equipment, so that the infirmary can be adequately stocked
- Understand or be willing to learn the basic procedures to be followed in the program and service areas of the Camp in regards to the protection of the health and safety of those in Camp
- Assist in implementing and recording of our COVID-19 Rapid Test program for staff and volunteers (as needed)
- Assist in implementing protocols set in place to track and reduce spread of contagious illness such as corona virus, influenza, etc.
- Assist and communicate with the Camp Director and Pioneer Camp Alberta in regular health and safety assessments of the Camp
- The Camp Medic will be required to have their Walkie-Talkie on and in ear-shot at all times
- The Camp Medic will work closely alongside seasoned volunteer camp medics, discussing experiences, skill sharing, mentoring and debriefing camp medical situations

Pioneer Camp Alberta – Pioneer Lodge
Box 660, Sundre, AB, T0M 1X0
P: (403) 638-2660

lodgeinfo@pioneercamps.ab.ca / www.pioneercamps.ab.ca

Camp Medic Job Description, Pioneer Lodge, 2-month position, 2023



General Duties (related to being part of the Spring and Summer Program Teams):

- Clean up what you use: kitchen, dish-room, laundry, common areas, and personal living space
- Ask Supervisor or Team Leader about having visitors
- Attend team prayer times and Bible studies
- Return tools or equipment you use to the place you got it, Ensure that keys are returned to their storage place
- Ensure any equipment you use in personal time is ready for use during next scheduled activity
- Learn to repair various program equipment as needed and report missing/damaged equipment to supervisor
- Be on time and ready for the beginning of each activity block, group activity, staff activity or staff meeting
- Be an active participant in leadership and skill development opportunities including learning to lead in other program areas
- Take initiative in the learning process, ask questions, and understand own limits
- Be willing and able to step in serving at mealtimes and doing dishes on a rotational basis throughout the season
- Be willing and able to participate in various areas of camp site/facility area clean-up as assigned/needed on a rotational basis throughout the season
- Be willing to participate in Staff Work Days in various areas as scheduled throughout the season; may include landscaping, facility cleaning and housekeeping, lawn mowing, clearing deadfall and chopping/stocking firewood.
- Will be required to assist as directed with cleaning and sanitization procedures as directed by leading health authorities

Requirements:

- Personal relationship with Jesus Christ and desire to grow as a follower
- Teachable, helpful, friendly, hard-working, maintain a positive attitude, reliable, flexible, and a team player
- Minimum High School Diploma
- Police clearance via Police Reference Check
- Signed Statement of Faith Agreement & Code of Conduct Policy

Job Specific Qualifications:

- Must be a minimum of 18 years of age
- Must have a minimum of Standard First Aid and preferably be a medical professional (Wilderness First Aid, EMR, EMT, Nursing Student, Graduated Nurse)
- Other relevant certifications (CHA, WFA, NLS, OCC, etc.) an asset

Length of Position: *2 months:* June 26 - August 31, 2023

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