



Job Title: Cabin Leader
Pioneer Ranch
Rock Mountain House
(2-Month Position)

Purpose: To care for and be responsible for children ages 6-18, including their spiritual, mental, and physical well-being while at camp. The Cabin Leader will work with a team of Cabin Leaders to provide care for summer campers. For every 2 weeks of cabin leading responsibilities the Cabin leader will rotate through 1 week of other camp responsibilities such as program instructing, maintenance, kitchen helping. (Role will be determined in conjunction with the Summer Director to ensure a good fit.)

Reports To: Summer Director

Essential Job Responsibilities:

- Participate fully in all aspects of the camp program with campers
- Attend all meals with their campers
- Attend Bible Study each day with their campers, remembering their primary responsibility as good role models
- Engage in conversation around the Bible Study, activities, and cabin specific topics
- Prepare and run cabin activities
- Be present in cabin during rest period (where applicable)
- Participate in evening programs and campfire with campers and staff
- Maintain proper discipline, obtaining assistance from camp leaders whenever it is needed
- Ensure that campers are in bed with lights out at the time specified
- Be aware of the needs and concerns of campers, ready to share those as necessary with Sectional or Camp Director
- Help to lead Out-Trips that campers attend, providing safe, quality program for off-site and adjacent land trips including 1-night trips at Pioneer Lodge and/or multi-night trips at Pioneer Ranch.
- Maintain a safe atmosphere
- Ensure that duties and cabin cleaning are carried out every day
- Report any incidents and/or confidential disclosures as described in the Pioneer Camp orientation
- Will be required to assist as directed with cleaning and sanitization procedures as directed by leading health authorities
- May be asked to temporarily switch Pioneer Locations depending on where cabin leader need is highest (will be determined in conjunction with the Summer Director to ensure cabin leader is supported through transition).



General Duties (related to being part of the Seasonal Program Teams):

- Clean up what you use: kitchen, dish-room, laundry, common areas, and personal living space
- Ask Supervisor or Team Leader about having visitors
- Attend team prayer times and Bible studies
- Return tools or equipment you use to the place you got it
- Ensure that equipment is in good working order in each area you lead
- Ensure any equipment you use in personal time is ready for use during next scheduled activity
- Ensure that keys are returned to their storage place
- Learn to repair various program equipment as needed and report missing/damaged equipment to supervisor
- Be on time and ready for the beginning of each activity block, group activity, staff activity or staff meeting
- Be an active participant in leadership and skill development opportunities including learning to lead in other program areas
- Take initiative in the learning process, ask questions, and understand own limits
- Be willing and able to step in serving at mealtimes and doing dishes on a rotational basis throughout the season
- Be willing and able to participate in various areas of camp site/facility area clean-up as assigned/needed on a rotational basis throughout the season
- Be willing to participate in Staff Work Days in various areas as scheduled throughout the season; may include landscaping, facility cleaning and housekeeping, lawn mowing, clearing deadfall and chopping/stocking firewood.
- Be willing and able to lead evening program and campfires throughout the season as assigned

Requirements:

- Personal relationship with Jesus Christ and desire to grow as a follower
- Police clearance via Police Reference Check with a Vulnerable Sector Check
- Signed Statement of Faith Agreement & Code of Conduct Policy

Job Specific Qualifications:

- Must be a minimum of 17 years of age
- Must be available to attend onsite training: Hard Skills Training weekend (May 26-28, 2023); LIT 2 (June 29-July 7)
- Standard First Aid and CPR
- Other relevant certifications (CUI, WFA, NLS, OCC, etc.) an asset

Length of Position: 2 months: June 29 - August 31, 2023