



**Job Title: Camp Medic**  
**Pioneer Lodge**  
**Sundre**  
**(1 month Position)**

**Overview:** The Camp Medic will participate in the management of the camp infirmary and will be the go-to person for first aid situations. The Camp Medic will be supported by the Lodge Summer Director, as well as the weekly volunteer medic.

**Camp Medic**

**Purpose:** To maintain the overall health and safety of the staff, volunteers, campers, and leaders at Camp.

**Reports to:** Lodge Summer Director and Weekly Camp Directors

**Responsibilities:**

**First Aid Duties:**

- Assist in implementing and recording of our COVID-19 Rapid Test program for staff and volunteers (weekly rapid tests)
- Provide emergency and non-emergency medical care to campers and staff
- Maintain the Infirmary in a clean and orderly manner
- Keep a detailed and accurate records of all medical care provided in Camp through the Infirmary
- Maintain adequate space in the infirmary for sick or injured persons
- Forward patients to the local hospital or emergency room as needed
- Assist the Camp Director and Pioneer Camp Alberta in regular health and safety assessments of the Camp
- Review the records of all medical care provided through each week
- Review accepted first aid procedures with Staff members during Staff Week
- Keep physical camper forms on file in the infirmary in an orderly manner
- Do medical checks of campers as they arrive to Camp and informing appropriate Staff members of limitation of specific campers as necessary
- Keep and report to PCA Summer Director adequate inventory records of medical supplies and equipment, so that the infirmary can be adequately stocked
- Understand or be willing to learn the basic procedures to be followed in the program and service areas of the Camp in regards to the protection of the health and safety of those in Camp
- It is very important that the First Aider communicates well with those he/she reports to for the overall well-being of the campers and overall running of camp
- The First Aider will be required to have their Walkie-Talkie on and in ear-shot at all times
- The First Aider will work closely alongside seasoned volunteer camp medics, discussing experiences, skill sharing, mentoring and debriefing camp medical situations

Pioneer Camp Alberta – Pioneer Lodge  
Box 660, Sundre, AB, T0M 1X0  
P: (403) 638-2660

[lodgeinfo@pioneercamps.ab.ca](mailto:lodgeinfo@pioneercamps.ab.ca) / [www.pioneercamps.ab.ca](http://www.pioneercamps.ab.ca)

Camp Medic Job Description, Pioneer Lodge, 1 month position 2021



- Assist in maintaining and clean and healthy environment at camp by cleaning up what you use: kitchen, dish-room, laundry, common areas, and personal living space

**General Duties:**

- Be willing and able to participate in various areas of camp site/facility area clean-up as assigned/needed on a permanent or rotational basis throughout the season
- Be willing to participate in Staff Work Days in various areas as scheduled throughout the season
- Will be required to assist as directed with cleaning and sanitization procedures as directed by leading health authorities

**Requirements:**

- Personal relationship with Jesus Christ and desire to grow as a follower
- Teachable, helpful, friendly, hard-working, maintain a positive attitude, reliable, flexible, and a team player
- Minimum High School Diploma
- Police clearance via Police Reference Check
- Signed Statement of Faith Agreement & Code of Conduct Policy

**Job Specific Qualifications:**

- Must be a minimum of 18 years of age
- Must have a minimum of Standard First Aid and preferably be a medical professional (Wilderness First Aid, EMR, EMT, Nursing Student, Graduated Nurse)
- Other relevant certifications (CHA, WFA, NLS, OCC, etc.) an asset

**Length of Position:** July 30 - August 30, 2021